

## Applying for your U.S. Passport Book or Card

The Crowell Public Library is authorized by the U.S. Department of State to accept new passport applications. If you are planning to travel you will need a U.S. Passport Book or U.S. Passport Card.

As of June 2009, passports are required to reenter the United States by land, sea, or air from Bermuda, Canada, the Caribbean, and Mexico.

### New Underage Passport Requirements

Children under the age of 16 require **both** parents' presence and consent to receive a passport. All minors **must** appear in person when applying for a passport. For a complete list of special requirements for children under the age of sixteen, visit [www.travel.state.gov](http://www.travel.state.gov)



## Requirements

- 1. Proof of Citizenship** — Acceptable documents include:
  - A previous passport
  - An original or certified copy of a birth certificate
  - Consular Report of Birth Abroad or Certification of Birth
  - Naturalization Certificate
  - Certificate of Citizenship
- 2. Proof of Identity** — The only valid forms are:
  - A previous passport
  - A valid Driver's License
  - Recently issued Naturalization Certificate
  - Recently issued Government Identification card
- 3. Two Identical Photos** — Photos must be:
  - 2 x 2 inches in size
  - In color
  - Taken within the past six months and showing current appearance
  - Full face, front view with a plain white or off-white background
  - Taken in normal street attire

**Two passport ready photos** can be taken at the time of your application for \$15.

## U.S. Passport Card and Book Fees

**Adult Passport Book + Card**  
(16 years and older)  
\$95 (application) + \$25 (execution fee)

**Adult Passport Book**  
\$75 (application) + \$25 (execution fee)

**Adult Passport Card**  
\$20 (application) + \$25 (execution fee)

**Minor Passport Book + Card**  
(under age 16)  
\$70 (application) + \$25 (execution fee)

**Minor Passport Book**  
\$60 (application) + \$25 (execution fee)

**Minor Passport Card**  
\$10 (application) + \$25 (execution fee)

**Expedited Service**  
\$60

**Passport Book Overnight Delivery**  
\$14.85

**Application Fee:** Personal checks, money orders and bank drafts payable to "Department of State."

**Execution Fee (per application):**  
The library accepts exact cash, checks, credit cards, and money orders to the "City of San Marino."